



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

John G. Selph, Treasurer  
Forbes for Congress  
P.O. Box 15100  
Chesapeake, VA 23328

Identification Number: C00365692

Reference: October Quarterly Report (7/1/02-9/30/02)

Dear Mr. Selph:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report discloses earmarked contributions through a conduit. Please be reminded that when a committee receives an earmarked contribution(s) through an allowable conduit, each individual contribution must be itemized when the individual's total contributions to your committee aggregate over \$200 per election cycle. This itemization must include the full name, address, occupation, and employer of the individual contributor along with the date the contribution(s) was received by the conduit.

In addition, the total contribution(s) received through the conduit must be itemized on Schedule A as a memo entry. The conduit's full name and address (and occupation and employer if the conduit is an individual) must also be provided, along with the date the contribution(s) was received by your committee and the total amount of earmarked contributions received from the conduit. Any unitemized contributions received through the conduit must be included in your totals on Line 11(a)(ii) of the Detailed Summary Page. Please refer to the FEC Campaign Guide for Congressional Candidates and Committees for further guidance on how to report earmarked contributions through a conduit (11 CFR §110.6(c)(2)).